## Christmas Party FAQ's

Availability – Please email us your preferred day of week and time-frame or if you have a date in mind send us that with a backup. We will get back to you.

Capacity – We recommend group sizes of 50 to 100, but can work with any size up to 120.

Site Visit – We include one free site visit to go over the set-up and logistics of the day. We work with the caterer to ensure this is seamless.

Package Inclusions – we provide and set up all the furniture for your garden party and seated meal. A detailed inventory will be provided with the quote.

Theming and Décor – Included is a Christmas Tree, with additional add-on's such as table centerpieces and Christmas crackers. You are welcome to bring in your own décor or we can put you in touch with some local vendors.

Budgets – We recommend a budget of \$150 to \$200 per head for a really awesome Christmas bash! This has lots of variables, depending on day of week, length of hire, theming, catering & menu choices plus entertainment.

Staff – Our venue Manager will be onsite and their whole aim is to be the hostess with the mostest and ensure that everything runs seamlessly, avoiding you stress. It's the extra touches you can be assured of here at Anam Cara. The caterers will provide wait staff, bar staff and chefs plus an event/function manager.

## Food and Drinks

Caterers – After securing your date with us we will obtain quotes from our 5 list caterers on your behalf. You choose which one appeals most to suit your budget and tastes. Unfortunately, we cannot do taste tests, but are able to offer advise and which caterer will best suit your taste.

BYO – We are BYO venue and the caterers will be happy to put together any cocktail's etc. If you would prefer, we supply the alcohol, we will need to apply for a special license and typically need 1 month notice to do this. Alternatively, the caterers can offer this service.

Self-catering – this is not available.

Parking – We have parking for 70 vehicles and room for a bus to park and turnaround.

Cloakroom – We have hooks at the entrance for jackets and bags.

Pack in and Pack out – this needs to happen in your hire period, but if we have no event the day before you are welcome to come in and set up early. This will be confirmed 2 weeks prior to your event.

Clean up – You just need to remove your décor and we do the clean up!

Bond – A refundable bond may or not be charged depending on the nature and duration of the event.